

Chipola College
Bachelor of Science Degree

BUSINESS ADMINISTRATION



PROGRAM ELIGIBILITY CHECKLIST

Application Deadline follows the College Application Deadline as posted!

- Complete an Associate in Arts Degree or at least 60 semester credit hours of postsecondary education with completion of the Chipola College general education requirement from a regionally accredited institution.
- Complete the following prerequisites, ECO 2013, ECO 2023, MAC 2233, STA 2023 or STA 2122 or QMB 2100, CGS 1100, ACG 2021, ACG 2071
 - ❖ Students seeking admission to the Accounting Track must complete ACG 2021 and ACG 2071 with a grade of “B” or higher.
- Cumulative grade point average of 2.0 on a 4.0 scale in all postsecondary coursework.
- Completed the state-mandated business common prerequisites as listed on the program curriculum guide.
- All upper level course work requires a grade of “C” or higher.

ADMISSION PROCEDURES

1. New students must submit a Chipola College general application for admission.
Former Chipola students, who have not attended Chipola in the past year, must submit an updated Chipola College general application for admission.
2. All applicants must complete the Baccalaureate Supplemental Application.
3. All applicants must request official transcripts from high school or a GED.
4. All applicants must request official transcripts from **all previous institutions** (not including Chipola College).

Submit all documents and request all transcripts to be sent to: Baccalaureate Admissions
Records and Admissions
Chipola College
3094 Indian Circle
Marianna, FL 32446-2053

Once all documents have been received applicants will be notified about admission status, advising, and registration.



**Bachelor of Science in
Business Administration
Baccalaureate Application Supplement**

Name: _____ JID# _____
Last First Middle Maiden (if applicable)

Mailing Address: _____

_____ City State Zip

Home Phone: (_____) _____ Cell Phone: (_____) _____

Work Phone: (_____) _____ Place of Work _____

Primary E-mail Address: _____

When do you plan to enroll? Fall Spring Summer I Summer II Year: 20_____

Which area of concentration will you seek?

____ Accounting 4040 ____ Management 4041 ____ Information Systems 4042 ____ Engineering Management 4043

Are you currently enrolled? No Yes If so, where? _____

LIST ALL COLLEGES YOU HAVE ATTENDED AND REQUEST OFFICIAL TRANSCRIPTS

Postsecondary Institutions Attended	City and State	Degree/Certificate Received (A.A., A.S., B.S., Diploma)	Credits Completed
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(Additional institutions must be listed on a separate sheet of paper and submitted with the application.)

SOCIAL SECURITY NUMBER ACKNOWLEDGEMENT

In compliance with Florida Statute 119.071(5), Chipola College issues this notification regarding the purpose of the collection and use of your Social Security Number. The college collects your Social Security Number for use in the performance of the College's duties and responsibilities. To protect your identity, the college will secure your Social Security Number from unauthorized access. The college will never release your Social Security Number to unauthorized parties. Federal legislation relating to the Hope Tax Credit requires that all postsecondary institutions report the Social Security Number of all postsecondary students to the Internal Revenue Service. This IRS requirement makes it necessary for colleges to collect the Social Security Number of every student. A student may refuse to disclose his/her Social Security Number to the College, but refusing to comply with the federal requirement may result in fines established by the IRS. In addition to the federal reporting requirements, the public school system in Florida uses the Social Security Number as a student identifier. This use is authorized by Florida Statute 229.559 and in School Code Section 1008-396. In a seamless K-20 educational system, it is beneficial for postsecondary institutions to have access to the same information for purposes of tracking and assisting students in the transition from one education level to the next. All Social Security Numbers are protected by federal regulations and are never released to unauthorized parties.

Chipola College does not discriminate against any persons, employees, students, applicants or others affiliated with the college with regard to race, color, religion, ethnicity, national origin, age, veteran's status, disability, gender, genetic information, marital status, pregnancy or any other protected class under applicable federal and state laws, in any college program, activity or employment. Should you experience such behavior, please contact the Associate Vice President of Human Resources, Equity Officer and Title IX Coordinator at (850) 718-2205, Building A, Room 183-A or by mail at 3094 Indian Circle, Marianna, FL 32446-2053.

I acknowledge by my signature I understand the College is collecting my social security number for the purpose of complying with federal and state statutes related to employment, financial and academic assistance, and inter-institutional articulation or transfer, and that the College may disseminate that information in some communications with outside organizations, while taking precautions to safeguard use of the number. I certify that the answers given herein are true and correct. I further understand that a false statement in this application or any admission document will subject me to penalties pursuant to 837.06, Florida Statutes; and is grounds for denial of admission or, upon further discovery, grounds for dismissal and invalidation of college credit or degree based on such credit.

Applicant's Signature (ink) _____

Date _____