

Advisory Committee Charter
School of Business and Technology - Workforce Development
Chipola College

Purpose:

The School of Business and Technology at Chipola College works closely with an Advisory Board to develop and improve programs related to workforce development. The main goal is to ensure that the curriculum aligns with current industry needs, technological advancements, and emerging trends. This will help students prepare optimally for successful integration into the workforce.

Membership:

The Advisory Board comprises representatives from diverse sectors within the business and technology industries, including but not limited to local businesses, community leaders, alumni, and relevant professionals. The Board composition aims to reflect the varied perspectives and expertise crucial for the comprehensive development of our programs.

Roles and Responsibilities:

Strategic Guidance: The Advisory Board provides guidance and insight into industry trends, technological advancements, and emerging workforce needs, ensuring the School of Business and Technology remains at the forefront of education.

Program Review: Engage in an annual review of academic programs within the School of Business and Technology. This includes evaluating curriculum content, course materials, and instructional methods to ensure relevance, effectiveness, and alignment with industry standards.

Local Industry Collaboration: Facilitate collaboration between the School and local businesses, fostering partnerships that provide students with real-world insights, internship opportunities, and potential employment pathways.

Meeting Frequency:

The Advisory Board convenes annually for comprehensive program reviews and strategic planning sessions. Additional ad-hoc meetings may be called to address urgent matters or capitalize on emerging opportunities.

Decision-Making Process:

Decisions are made through a collaborative and consultative process, with each Advisory Board member having an equal voice. Consensus-building is encouraged, and significant choices may be subject to a majority vote.

Amendments:

This charter may be amended as needed through a collaborative process involving the Advisory Board and the leadership of the School of Business and Technology at Chipola College.